




Version No: 1 Issue Date: 26/08/2015 Portfolio: Discrete Water Quality	<h1>Sample Site Identification Form</h1>	Section No: 15.3 Appendix: 1 Page: 1 of 2
	<h2>Hydrology Operations Manual</h2>	

Site Name:	Full Site name		
Date: XX/XX/XXXX	Site #:	Version:	1.0
<p align="center">Site Location Map Place site location plan here – site must be clearly identified and scale appropriate EXAMPLE:</p>			
			
Site Information:			
Sample Programme:	List sampling program(s) the site is sampled for		
NZMG GPS Co-ordinates:	Easting: 2750869	Northing: 6080958	
NZTM GPS Co-ordinates:	Easting: 1840863	Northing: 5519251	
WGS84 Co-ordinates:	Longitude: 175.839977	Latitude: -40.442525	
Consent Number (if applicable):	XXXX		
Access:	<ul style="list-style-type: none"> Clearly list access/directions to site including on site specifics 		

Health & Safety:	<ul style="list-style-type: none"> List health and safety issues Confirm is inductions are required List Appropriate HMP's 		
Additional Comments/ Instructions	<ul style="list-style-type: none"> List additional comments such as site contact details, previous histories etc. 		
Sample Site Photo			
Place a good and representative photo (minimum of one) of the sample location. Annotate to ensure clarity			
Sample Site Description	<ul style="list-style-type: none"> Describe the site clearly Include any additional information 		
Signed (<i>By signing this form you are confirming that the information contained where-in is accurate and true</i>):			
Staff Position:		Signature:	Date:
Discrete Water Quality Portfolio Holder		Get signed and dated	XX/XX/XXXX
Senior Scientist Water Quality		Get signed and dated	XX/XX/XXXX
Compliance Officer		Get signed and dated	XX/XX/XXXX
Document Change Log:			
Version Number:	Date:	Comment:	Signature:
1.0	XX/XX/XXXX	First log should be document creation. Add to log for every subsequent change made.	XXXX