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Horizons Regional Council

horizons



Hydrology Operations Manual

Water Quality Monitoring Run Guide

Whangaehu point discharge RUN2

(Monthly Sampling)

Whangaehu Discharge Run 1

Job Hazard & Task Analysis

Hazard		Yes	tentially eliminate or Hazaro		Yes		Hazard	Yes
Confined space			Suspended loads			Noise – pl	ant and equipment	
Difficult entry/exit			Falling objects			Communication – means of		
Oxygen deficiency/excess			Working near cranes runways	and crane		Remote area		
Poisonous fumes/			Live rails-gantry crane	es	\boxtimes	Temperati	ire extremes	\square
Explosive gas			Trip hazards			Reduced	visibility	
lammable mater	ials		Slippery surfaces			Unauthoria	zed persons	
Combustible mate	erials	\square	Manual handling		\square	High press	sure water	
azardous substa	ances		Sharp materials			Vacuum		
Drowning		\square	Line of fire			Air emissi	ons – dust, fumes	
Engulfment		\square	Pressurized fluids			General w	aste	
JV Radiation		\square	Pressurized air/gas			Hazardous	s waste	
Electrical – low /h voltage	igh	\boxtimes	Traffic / vehicle move	ments	\boxtimes	Hydrocarb	on / chemical spill	
/ultiple electrical	feeds		Machinery – mobile p	lant		Soil distur	pance/erosion	
Vorking at height			Moving parts			Habitat dis	ruption	
adders			Chemical reaction (Py	yrophoric iron)		Lighting		
Elevated work pla	atforms		Transport of hazardous substances			Weather extremes		
	ationing		Transport of hazardou	us substances		Weather e	xtremes	\boxtimes
			Stock/Farm Animals					
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Hazard Identification - tick all that apply, write additional hazards identified:

Known Hazard	Signif	icant	Eliminated Minimised			Method of control	
	Yes	No	Yes	No	Yes	No	
Trip Hazards	~			V	✓		Prior to sampling staff must check area is clear of any items that pose a risk. If there is any these should only be moved if safe to do so. Sampling only to commence if the sampler is satisfied that any slip, trip or fall hazards are isolated.
Slippery Surfaces	✓			~	✓		Pond edges can be slippery at any time. Sampling from the pond edge must always be done from stable level ground using a sample pole. PFD's must be worn by staff. Vehicles must be driven a sensible distance from any pond edges. [HMP18]
Drowning	V			V		×	STP PONDS: The STP ponds can be deep, full of sediments, and have operating equipment on/within them. Sampling of the pond must always be done from stable level ground using a sample pole. PFD's must be worn by staff. Vehicles must be driven a sensible distance from any pond edges. [HMP18]
							RIVERS/STREAMS: PFD's must be worn by staff. Vehicles must be driven a sensible distance from any river/bank edges. In unsafe conditions sample from a safe bankside location using sample poles and clarity tubes in place of black discs
Machinery – mobile plant	~			*		~	Sample sites within an operating waste water treatment plant - plant and machinery may be on-site during sampling. Staff to wear appropriate PPE, obey on site signage and instruction, and give way to all operational traffic.
Traffic Vehicle movements	~			~		~	STP PONDS: council and contractor vehicles liable to be present at any time. Staff to obey on site signage and instruction. HRC Vehicle to be parked in a safe and appropriate location. [HMP 16] [HMP 20] ROADSIDE: Sample site requires parking
							beside a main road. The vehicle must be parked as far off of the road surface as safe and practicable to do so. Use of hazards lights must be considered. Hi-vis clothing must be worn. [HMP 16] [HMP 20]
Noise – plant and equipment	✓			~	~		STP PONDS: Plant operation can create high levels of noise. Ear protection to be carried in HRC vehicle at all times. Ear protection to be worn when machinery is running [HMP 4]
Hazardous Waste – treated Effluent	~			V	✓ 		Sampling activities require the collection of a sample of treated effluent. Staff must wear sampling gloves, eye protection and have access to anti-bacterial hand-gel to sample. Hepatitis B vaccinations are offered by HRC [HMP 30] [HMP 35]

Known Hazard	Signi	ficant		it be nated	b	n it e	Method of control		
	Yes No		Yes No		Isola Yes	ated No	-		
General Waste		✓		×	√		STP PONDS: General waste can be stored on site depending on operating activity. Sample staff have no need to interact with any waste. All waste created by HRC staff to be taken with them.		
UV Radiation	✓			~	~		Horizons provide sunscreen and hats.		
Manual Handling	~			×	· · ·		There should be no need for sample staff to move any equipment etc. in order to carry out sampling activities. Sampling activities require the collection of a sample of treated effluent. Staff must wear sampling gloves, eye protection and have access to anti-bacterial hand-gel to sample. Hepatitis B vaccinations are offered by HRC. [HMP 30] [HMP 35]		
Electrical – low /high voltage	~			~	×		Sampling activity does not require any interaction with live circuitry or equipment. Staff should check sample area is clear of any hazards (i.e. loose cables, live equipment etc.) before sampling. If access/safety is considered compromised sampling is aborted. [HMP 23] Live electric fences may be encountered at any time. Always assume any farm fences are live. Find alternative routes if necessary.		
Stock/Farm Animals	~			~	√		Although generally docile farm animals can still be hazardous. The risk should be isolated by finding alternative access routes to the sample location or contacting the owner for assistance. [HMP26]		
Weather Extremes	✓			✓	✓		During the duration of a sampling run varying types and degrees of weather may be experienced. All sampling staff are to have access within their HRC vehicle of additional and appropriate clothing.		
Temperature Extremes - Hypothermia: following emersion	~			~		V	Staff must have access to suitable PPE and spare clothing within their vehicle. [HMP18] [HMP18]		
Cuts & Abrasions - Plants	L	~	~	+	×	+	Brambles /Vegetation – spray equipment available to keep sites and site access clear of any brambles etc. Alternative routes should also be used/considered if necessary.		
Traffic Vehicle movements	~			~	+	~	Mangaehuehu at u/s Rangataua STP – Very close to Rail line. No need to access the line itself, cross underneath the bridge. Hi-vis clothing must be worn.		
Traffic Vehicle movements	✓			~		~	Mangaehuehu at u/s Rangataua STP – Sample site and gauging section is either side		

Known Hazard	Signif	icant	Can it be Eliminated		Ca b	n it e	Method of control		
					Isola	ated	_		
	Yes	No	Yes	No	Yes	No			
							of an occasional ford crossing point for 4WD and Horse Crossing . No need to sample or gauge at this exact location. Be aware and use caution when in this vicinity. Hi-vis clothing must be worn.		
Combustible materials	~			~	~		Winstone Pulp WWTP at Oxpond waste – working mill, lots of sawdust etc. No need to be near any of this. Adhere to induction. Site Induction required		
UV Radiation	~			v	~		Winstone Pulp WWTP at Oxpond waste – working mill, sources of radiation on site within mill. No need to be near any of this. Adhere to induction. Site Induction required		
Noise – plant and equipment	~			~	~		Winstone Pulp WWTP at Oxpond waste - working mill Plant operation can create high levels of noise. Ear protection to be carried in HRC vehicle at all times. Ear protection to be worn when machinery is running [HMP 4]		
Air emissions – dust, fumes	~			~	~		Winstone Pulp WWTP at Oxpond waste - working mill Plant operation can create high levels of noise. Sampling requirements should not lead to exposure, however caution is advised. Contact site point of contact for advice or additional PPE is deemed needed.		
Live rails-gantry cranes	~			~	✓		Winstone Pulp WWTP at Oxpond waste – working mill, one of the access routes require crossing a private shunting/rail line connected to mill. Other route requires walking under overhanging objects. Refer to induction protocols. Site Induction required		
Engulfment	×			Ý		V	Winstone Pulp WWTP at Oxpond waste - within Lahaar Zone. Refer to induction protocols. Site Induction required Whangaehu at u/s Winstone Pulp - within Lahaar Zone. Refer to induction protocols Site Induction required Whangaehu at d/s Winstone Pulp - within Lahaar Zone. HRC Warnings would be in place and HRC protocol activated. Consult with manager at first instance –prior to any sampling being undertaken.		
Traffic Vehicle movements	v			~		~	Winstone Pulp WWTP at Oxpond waste – working mill, lots of activity. Adhere to induction. Site Induction required		
Traffic Vehicle movements	v			~		~	Whangaehu at u/s Winstone Pulp – working forestry block. Adhere to induction. Site Induction required		
Noise – plant and equipment	~			~	~		Whangaehu at u/s Winstone Pulp – working forestry block can create high levels of noise (although in reality you should not be allowed that close to any activity). Ear protection to be carried in HRC vehicle at all times. Ear protection to be worn when machinery is running [HMP 4]		

Known Hazard	Signif	ficant	Can Elimi	it be nated	Can it be Isolated		Method of control
	Yes	No	Yes	No	Yes	No	
Acidic Water – Whangaehu sourced from Crater Lake		~		✓	~		Whangaehu at u/s Winstone Pulp & Whangaehu at u/s Winstone Pulp – waters can be acidic (recorded as low as 1.9pH). Employ caution and wear suitable PPE. Vehicle must have a first aid kit. Do not Swim – adhere to any additional signage on either site.
Remote Area- Waitangi Stream sample locations	✓			~	~		Waitangi at u/s Waiouru STP & Waitangi at d/s Waiouru STP – locations are within a valley with limited access routes. Ensure safe working practices re: communication with team is adhered to.
Electrical : low /high voltage - Waitangi Stream sample locations	~			~	~		Waitangi at u/s Waiouru STP & Waitangi at d/s Waiouru STP – Access route is in close proximity to electricity pylons, with staff having to walk underneath them. Do not be alarmed by the noise. Do not carry any sample poles etc. fully extended. Use caution.

Site Information

Sampling Order	Hilltop Site Name		Easting /Longitude	Northing /Latitude	Comments
		NZMG:	2739159	6190191	
1	Waiouru STP at Oxpond waste	NZTM:	1829119	5628524	
		WGS84:	175.663207	-39.462383	
		NZMG:	2738873	6190430	
2	Waitangi at u/s Waiouru STP	NZTM:	1828833	5628763	
		WGS84:	175.659801	-39.460304	
		NZMG:	2738830	6190181	
3	Waitangi at d/s Waiouru STP	NZTM:	1828789	5628514	
		WGS84:	175.659381	-39.462564	
	Winstone Buln	NZMG:	2731144	6190152	WPI Induction
4	Winstone Pulp WWTP at Oxpond	NZTM:	1821100	5628480	Required – see Discrete WQ portfolio
	waste	WGS84:	175.570105	-40.444747	holder
		NZMG:	2732389	6190400	Ernslaw One
5	Whangaehu at u/s Winstone Pulp	NZTM:	1841212	5519830	Inuduction required – see Discrete WQ
		WGS84:	175.843868	39.464875	portfolio holder
		NZMG:	2731719	6190011	
6	Whangaehu at d/s Winstone Pulp	NZTM:	1821675	5628339	
		WGS84:	175.576824	-39.465996	
		NZMG:	2722008	6194250	
8	Rangataua STP at Secondary Oxpond	NZTM:	1811957	5632576	
		WGS84:	175.462615	-39.430295	
		NZMG:	2722100	6194239	Gauging Required.
7	Mangaehuehu at u/s Rangataua STP	NZTM:	1812048	5628339	Gauge and Sample
	Ŭ,	WGS84:	175.463680	-39.430398	before the STP
		NZMG:	2721969	6193662	
9	Mangaehuehu at d/s Rangataua STP	NZTM:	1811917	5631988	
		WGS84:	175.462340	-39.435604	

Contact details can be found here.

Equipment Required

Sample Bottles	See Bottle Guide.
Equipment	 Handheld multi-parameter instrument (calibrated) – including iPad/screen Black disc, viewer, tape measure Clarity Tube Sampling pole Chilly bins and ice-packs Bags for isolating samples Disinfectant equipment for sampling equipment Field sampling books Sampling ID labels (created using Hilltop Sampler) Use gloves for wastewater and effluent samples Alcohol gel
Miscellaneous	 Waitangi at u/s Waiouru STP & Waitangi at d/s Waiouru STP – Access is via a steep track that has been gravelled and the rest is farm paddocks with uneven ground. Mobile coverage is ok but take a SPOT as back up. Waitangi at u/s Waiouru STP & Waitangi at d/s Waiouru STP – Access takes staff close to electrical pylons – noise from these is normal. Whangaehu River contains Crater Lake water – be aware of low pH Whangaehu River often very turbid - caution Mangaehuehu at u/s Rangataua STP – flow gauging required (gauging site name = Mangaehuehu at Rail Bridge) Mangaehuehu at u/s Rangataua STP – close to rail bridge, be-aware of this being a working line. Mangaehuehu at u/s Rangataua STP – Gauging section is very close to an occasional ford for vehicles and horse trail.
Additional Comments/ Instructions	 Winstone Pulp WWTP at Oxpond Waste: Access is through the Winstone Pulp Mill. WPI Contractor Induction required. Whangaehu at u/s Winstone Pulp WWTP: Site induction required. Programmed Radio needed, protocol for use needs to be strictly followed Adhere to all on-site instruction and signage. Give way to Logging operations/equipment/vehicles at all times Access tracks can be icy in winter conditions Access tracks are unsealed Site is within a Lahar Zone Whangaehu at d/s Winstone Pulp WWTP: Site is within a Lahar Zone

SITE LOCATION MAP – Waiouru STP at Oxpond Waste; Waitangi at u/s Waiouru STP; Waitangi at u/s Waiouru STP



Overview map



Waiouru STP at Oxpond Waste

POSSIBLE SITE HAZARDS (this does not negate undertaking a hazard review prior to sampling on the day):

Drowning - ponds	Traffic / Vehicle movements – access from state highway	Traffic / Vehicle movements – Site works movement	
Trip hazards – equipment, pipe, channels etc	UV Radiation		

REQUIRED PPE (in accordance with above hazards – this does not negate undertaking a hazard review prior to sampling on the day and/or using additional PPE if deemed necessary):



DIRECTIONS:

- From the Palmerston North office, head to Waiouru via SH1.
- Drive straight through Waiouru.
- After approx. 1.3km (& passing the Army camp) turn LEFT onto the track leading to the STP this is also signposted for the golf course.
- Park on left grass verge outside the STP gates.

ACCESS:

- Sample from the manhole (lid will need to be lifted off).
- Wear hi-vis while in STP compound.



Waiouru STP - Access/park area



Waiouru STP Sample Location

POSSIBLE SITE HAZ sampling on the day):	ARDS (this does not neg	gate undertaking a hazar	d review prior to
Drowning – River / stream	Electrical Pylons – access track is very close to them - caution	Slippery surfaces access track & river banks	
Trip hazards – cobbles uneven paddock/ground, access track	UV Radiation	Stock – Sheep in paddocks	

REQUIRED PPE (in accordance with above hazards – this does not negate undertaking a hazard review prior to sampling on the day and/or using additional PPE if deemed necessary):

WORK BOOTS/ WADERS	HI VIZ	PFD			

DIRECTIONS:

• To the right of the end of the track there is a locked gate. The gate code is 0265. In winter months park just through the gate. The rest of the year it should be ok to drive across the paddock and down the gravelled path to the bottom of the hill. Assess this when on site.

- Follow the paddock toward the valley (left).
- Follow the track toward the Waitangi Stream. The track is steep in places. You will also pass very close to some pylons it is normal to be able to hear them humming.
- At the end of the track looking back up the valley you will see the STP effluent 'waterfall'.
- Access the paddock to your right using one of the strainers. The sample point is approx. 250m upstream of the STP outfall (the waterfall continues into a drainage ditch and into the Waitangi Stream). Follow the rough track toward the sample point.
- The sample point should be marked by a warratah sample here.



Waitangi at u/s Waiouru STP – Sample Location Plan

Waitangi at d/s Waiouru STP

POSSIBLE SITE HAZARDS (this does not negate undertaking a hazard review prior to sampling on the day):					
Drowning – River / stream	Electrical Pylons – access track is very close to them - caution	Slippery surfaces access track & river banks			
Trip hazards – cobbles uneven paddock/ground, access track	UV Radiation	Stock – Sheep in paddocks			

REQUIRED PPE (in accordance with above hazards – this does not negate undertaking a hazard review prior to sampling on the day and/or using additional PPE if deemed necessary):

WORK	HI VIZ	PFD			
BOOTS/ WADERS					
WADENS					
		0			

DIRECTIONS:

• From the U/S site, cut back across the paddock to the bottom of the access track (by the STP waterfall).

- Follow the track downstream (you should walk over the discharge channel piped below the ground at this point).
- Follow this for approx. 70m downstream of the discharge ditch.
- Sample site is marked by a warratah on the left hand bank.



Waitangi at u/s Waiouru STP – Sample Location Plan



Waitangi at d/s Waiouru STP - Sample Location

SITE LOCATION MAP – Winstone Pulp WWTP at Oxpond Waste; Whangaehu at u/s Winstone Pulp; Whangaehu at d/s Winstone Pulp



Winstone Pulp WWTP at Oxpond Waste





Location of Winstone Pulp WWTP at Oxpond Waste Sample Point (follow red line).



Winstone Pulp WWTP at Oxpond Waste sample location.

Known to Ernslaw One as Karioi Forest								
FULL ANNUAL INDUCTION REQUIRED TO ACCESS SITE								
POSSIBLE SITE HAZARDS (this does not negate undertaking a hazard review prior to sampling on the day):								
Drowning – River		Traffic / vehicle movements – access from State Highway		Traffic / vehicle movements – logging trucks and plant		Slippery surfaces – pond edges, pipes		
Trip hazards – cobbles uneven paddock/ground		UV Radiation		Acidic water		Working Forestry block – INDUCTION required		
REQUIRED PPE (in accordance with above hazards – this does not negate undertaking a hazard review prior to sampling on the day and/or using additional PPE if deemed necessary):								
WORK BOOTS/ WADERS	HI VIZ	PFD	SAMPLING GLOVES	SAFETY GLASSES / GOGGLES				



• Leave the WPI car park and turn RIGHT towards the forestry block.

- Txt Forestry Contact prior to getting on site & again when leaving site.
- Access is through Forestry owned by Ernslaw One.
- Full Ernslaw One induction required by a minimum of at least one individual of any sample team. Induction must be within date.
- All onsite procedures (as detailed in induction) must be performed during activity on site.
- Programmed Radio needed, protocol for use needs to be strictly followed see hazard map.
- Adhere to all on-site instruction and signage.
- Give way to Logging operations/equipment/vehicles at all times.
- Access tracks can be icy in winter conditions.
- Access tracks are unsealed.
- The Whangaehu includes Crater lake surface water be aware of high acidity.
- The Visual clarity of the Whangaehu is often low be aware of associated risks.
- Site is within a Lahar Zone.
- Sample site is marked by a warratah on RHB.
- Park off of the road in clearing opposite sample site.
- Sample from River opposite warratah (you should be upstream of some metal pipe work on the LHB this is the WPI discharge).

To get to the sample site you need to access Ernslaw One forestry land. All movements must be stated on the radio frequency (see the discrete WQ portfolio holder to get a radio sorted PRIOR to the sampling run. Access to sample site is via the McCarthy workshop, Rail-siding and WPI Discharge site along Whangaehu road.

Select the Forestry block radio sub-channel by pressing P2 three times. Use the volume/frequency knob to select the radio channel: Karioi Forest Hold down the side button to talk across the network.

Radio Instructions TO site:

On passing the truck area: *"Horizons light vehicle at Work Shop heading to Rail Siding via Whangaehu Road"* On reaching the rail siding: *"Horizons light vehicle at Rail Siding heading to Winstone Pulp Discharge point via Whangaehu Road"* On reaching the *Winstone Pulp Discharge point*: *"Horizons light vehicle at Winstone Pulp Discharge point, parked off of the road...OVER"*

Radio Instructions FROM site:

On leaving sample site: *"Horizons light vehicle at Winstone Pulp Discharge point heading to Rail Siding via Whangaehu Road"* On reaching the rail siding: *"Horizons light vehicle at Rail Siding heading to truck stop via Whangaehu Road"* On reaching the *truck stop*:

"Horizons light vehicle at Work Shop, leaving site...OUT"



Whangaehu Discharge Run 1





Whangaehu at u/s Winstone Pulp - view of warratah site marker from parking location.



Whangaehu at u/s Winstone Pulp looking downstream from sample point.

POSSIBLE SITE HAZARDS (this does not negate undertaking a hazard review prior to sampling on the day):							
Drowning – River Cuts/Abrasions –brambles		Slippery surfaces – mud, periphyton, banks					
Trip hazards – cobbles uneven paddock/ground	UV Radiation	Acidic Water					

REQUIRED PPE (in accordance with above hazards – this does not negate undertaking a hazard review prior to sampling on the day and/or using additional PPE if deemed necessary):

WORK
BOOTS/
WADERS
-



PFD

HI VIZ

DIRECTIONS:

- From the Whangaehu at u/s Winstone Pulp site, head back to SH49.
- Turn left onto SH49.
- After about 800m and before the road bridge turn left.
- This track should take you to the Tangiwai Rail Crash Memorial.
- Park up here.

- Head for the Whangaehu and sample from a suitable location avoid white water /riffles.
- The Whangaehu includes crater lake surface water be aware of high acidity.
- The Visual clarity of the Whangaehu is often low be aware of associated risks.
- Site is within a Lahar Zone.
- You should be upstream of the SH49 road bridge.



Whangaehu at d/s Winstone Pulp - view of sample location looking upstream



Whangaehu at d/s Winstone Pulp - view of sample location looking downstream

SITE LOCATION MAP – Rangataua STP at Secondary Oxpond Waste; Mangaehuehu at u/s Rangataua STP; Mangaehuehu at d/s Rangataua STP



Rangataua STP at Secondary Oxpond Waste

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POSSIBL sampling o		RDS (this d	loes not n	legate und	dertaking a haz	zard review	v prior to
Drowni	ng – River	Traffic / Vehicle movements – STP traffic			Slippery surfaces – pond edges, grass slopes		
	rds – cobbles en ground	UV Radiation					
	riew prior to sa				this does not g additional P	•	•
WORK BOOTS/ WADERS		PFD S	SAMPLING GLOVES	HAND SANITISE	R GLASSES / GOGGLES		
RIG • At a • Fol • Fol	m the Tangiw GHT). approx. 5km b low this stree	pefore Ohak to the end e end and fo	tune, turr and turn bllow the	n right on right ont gravel tra	ack off to the l	eet (Rang	,
to t • Acc		e ponds. yclone gate			T Pipe locate	ed in the c	litch/wetlanc
				Rangstau		A State of the second se	

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ngataua STP – location map

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View of Rangataua STP Sample Point looking downstream toward wetland.



View of wetland looking upstream from culvert/track. Wetland discharges into the Mangaehuehu approx. 5m behind where the photo was taken.

POSSIBLE SITE HAZARDS (this does not negate undertaking a hazard review prior to sampling on the day):						
Drowning – River	Cuts/Abrasions –flax and vegetation	Slippery surfaces – mud, periphyton, banks, stream bed	Trampling, injury - Stock in paddock(s)			
Trip hazards – cobbles uneven ground	· UV Radiation					
REQUIRED PPE (in accordance with above hazards – this does not negate undertaking a hazard review prior to sampling on the day and/or using additional PPE if deemed						

nacassary):

necessary):								
WORK BOOTS/ WADERS	HI VIZ	PFD	SAMPLING GLOVES					

UPSTREAM ACCESS:

- Sample this site FIRST followed by the STP and then the downstream site.
- The sample site is marked by a warratah.
- Follow Nei Street to the stream, go to the left down the path and under the rail bridge (you will need to duck), and the access to the stream is on your right you should see the warratah.
- This site needs Gauging. Sample site and Gauge site are the same approx. 7m upstream of the rail bridge (note the site name for the gauging's is Mangaehuehu at Rail bridge)

DOWNSTREAM ACCESS:

- Collect a sample 150m downstream of the discharge point.
- Follow the stream past the ponds use the style at the pond perimeter fence.
- Continue across the paddock.
- Cross the small footbridge/culvert this is the Pond/Wetland discharge channel note if it is discharging into the stream on the paperwork.
- Continue on to the warratah.
- Sample by warratah
- Access can also be made from the other bank by crossing the footbridge immediately downstream of the STP ponds.



View of Mangaehuehu at u/s Rangataua STP - looking downstream to the rail bridge



View of Mangaehuehu at u/s Rangataua STP - looking upstream



View of Mangaehuehu at d/s Rangataua STP warratah – sample opposite the warratah.



View of Mangaehuehu at d/s Rangataua STP looking upstream.