

Version No: 01 Issue Date: 05/09/2016 Portfolio:	Horizons Regional Council	Section No: 24.3 Page: 2 of 2
	Hydrology Operations Manual	

NIWA climate centre update

Complete a small request disclaimer form with your name, where the data came from (public telemetry), the date and check the file path is correct (note: [\\ares](#) should be removed from all file paths as this parent path is subject to change with the updating and re-formatting of file storage within Catchment Data). Save the word document as a pdf to send with the excel spreadsheet.

Email the disclaimer and CLIMATE CENTRE DATA V2.XLS spreadsheet to Kathy Walters. Kathy will (most likely) reply that she has received the data.